



## Request for Letters of Interest (RFI):

### MS Dynamics NAV with Serenic Navigator

#### **Background**

AIDEA/AEA is currently running US Dynamics NAV 2013 (v 7.0) with Navigator NA 7.00.01. AIDEA/AEA is planning to upgrade to the latest version of MS Dynamics Business Central (On-Premise) with Serenic Navigator (v 13.03) soon. For more information, bidders may go to <http://webdev.aidea.org/procurement>.

#### **Scope of Work**

Alaska Industrial Development and Export Authority (AIDEA) and Alaska Energy Authority (AEA) are requesting letters of Interest from qualified Strategic Sourcing Partners (“SSP”) licensed with MS Dynamics NAV (base product) and with Serenic Navigator (vertical), capable of providing AIDEA/AEA support, maintenance, and custom work on our current software package.

#### **Project Deliverables**

Interested entities should provide information about their capacity to meet AIDEA/AEA needs for services required to support, maintain, and update our MS NAV+Navigator database.

Deliverables include:

1. Technical Support
2. Non-supported Services Maintenance
3. Basic Upgrade Support
4. Warranty
5. Re-Enrollment

#### **Experience and Minimum Qualifications**

If AIDEA/AEA move forward with soliciting for these services, the awarded Contractor will be responsible for providing, at least the required services as noted in the Project Deliverables section. Interested parties must meet the following requirements:

1. Certified and licensed SSP
2. Experience with upgrading clients from their current NAV version to the latest NAV + Navigator version available
3. Experience providing support and maintenance of MS Dynamics NAV with Serenic Navigator
4. Experience with updates and hotfixes to client version of MS Dynamics NAV with Serenic Navigator

5. Jet Reports licensing ability
6. Experience with Work Orders -assisting with enhancements to the database
7. Experience with custom developments - XMLports, Tables, Pages, etc.
8. Ability to provide software and new features training

### **Applications**

This Request for Letters of Interest does not constitute a formal solicitation. AIDEA/AEA is not responsible for any costs associated with the preparation of responses. The issuance of this Request for Letters of Interest provides no guarantee that AIDEA/AEA will proceed with a formal solicitation. The intent of this Request for Letters of Interest is to determine the viability of a potential future contract. AIDEA/AEA is gathering information via this Request for Letters of Interest to ensure that when/if a solicitation, AIDEA/AEA have a range of information to ensure that any solicitation will meet the needs of AIDEA/AEA.

### **Response Expectations**

Responses should briefly address the following areas:

1. Discuss the entity's prior experience and the capacity to perform the work and deliverables outlined in this Request for Letters of Interest.
2. Identify any risks or concerns associated with the Scope of Work as described.
3. Where possible, provide one or more alternatives or suggested strategies to reduce risks and / or ameliorate concerns.
4. Provide an estimated budget\* which references the deliverables.

\*Submitted estimated cost included in the response are for information gathering purposes only; should a formal solicitation arise from the information gathered in this Request for Letters of Interest, respondents will be permitted to submit new budgeting figures.

### **Interested Parties**

You must register on the online plan holders list to receive subsequent information and updates. To register, go to <http://www.akenergyauthority.org/Home/Procurement> .

If you need assistance contact Lois Lemus, phone: 907 – 771-3909 or email: [llemus@aidea.org](mailto:llemus@aidea.org)

### **How to Participate**

Interested parties must indicate their interest by submitting an electronic response via email no later than 2:00pm AKST August 23, 2019 to [llemus@aidea.org](mailto:llemus@aidea.org) with the following information:

1. Firms Name
2. Current Resume
3. Mailing Address
4. Physical Address
5. Contact details (phone/e-mail)
6. A concise response to the Response Exceptions