



August 29, 2023

Reference: Request for Information 24047  
Alaska Industrial Development and Export Authority and Alaska Energy Authority  
Banking and Trust Services

To advance the goals of the Alaska Industrial Development Export Authority (AIDEA) and the Alaska Energy Authority (AEA), we are seeking information on banking and trust services that may meet the needs of both AIDEA and AEA.

With that direction, AIDEA and AEA are issuing the attached Request for Information (RFI) for banking and trust services. The purpose of this Request for Information (RFI) is to solicit input and information to support opportunities for both AIDEA and AEA. Final decisions regarding the specific functions and services to be provided are undecided at this time.

Sincerely,

Kelly W. Noble  
Chief Procurement Officer, AIDEA



**Alaska Industrial Development Export Authority/  
Alaska Energy Authority**

**REQUEST FOR INFORMATION PACKAGE**



**TABLE OF CONTENTS**

Part A - Request for Information Package (RFI), 2 pages  
Part B – Request for Information, 2 pages

Other: Attachment #1, 1 page AIDEA/AEA Cover Letter
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**ISSUING OFFICE**

Agency Contact & Phone No .....: Kelly W. Noble, Chief Procurement Officer, (907) 771-3909
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**PROJECT**

**RFI NUMBER** .....: 24047  
**Project Site (City, Village, etc.)**.....: Anchorage, AK  
**Project Title** .....: Banking and Trust Services

The Alaska Industrial Development and Export Authority (AIDEA) and Alaska Energy Authority (AEA) are seeking information regarding your willingness and ability to offer plans of service for banking and trust services. This Request for Information (RFI) is being issued by AIDEA and AEA for purposes of exploratory purposes to determine what products and services may meet and benefit the organization's requirements.

## SCHEDULE

Anticipated period for performance: To be determined

### SUBMITTAL DEADLINE AND LOCATION

*OFFERORS ARE RESPONSIBLE TO ASSURE DELIVERY PRIOR TO DEADLINE.  
INFORMATION RECEIVED AFTER THE FOLLOWING DATE AND TIME MAY NOT BE ACCEPTED*

DATE: **September 18, 2023**

PREVAILING TIME: **2:00 PM**

**HAND DELIVER ONLY DIRECTLY TO FOLLOWING LOCATION:**

Alaska Industrial Development & Export Authority  
Attn: Procurement Department  
Kelly W. Noble  
813 W. Northern Lights  
Anchorage, AK 99503

*(When submitting information, please make sure to identify the project title and the RFI number on the outer envelope of the submittal package.)*

**IMPORTANT NOTICE:** Your Firm must register with the AIDEA Procurement Office to receive subsequent addenda. Register online at <http://www.aideaaeaprocurement.org/>.

**PART**

**A**

## NOTICES

1. The Authority is an equal opportunity employer.
2. The Authority shall not be liable for any cost incurred by an Offeror in response to this RFI.
3. The Authority expressly reserves the right to waive minor informalities, negotiate changes or reject any and all information, if in its best interest. "Minor Informalities" means matters of form rather than substance which are evident from the submittal, or are insignificant matters that have a negligible effect on price, quantity, quality, delivery, or contractual conditions and can be waived or corrected without prejudice to other Offerors.
4. Offerors should mark proprietary information in the Information if such information should not be disclosed to the public. Proprietary information will be confidential if expressly requested and agreed to by the Authority.
5. Standard insurance provisions for Worker's Compensation, General and Automobile Liability, and Professional Liability may be required for any contract established. Coverage may be modified under certain circumstances.
6. Questions regarding this RFI should be sent to the Project Manager, in writing within the first 15 days of the public notice period; Questions should be sent by email to Tiffany Janssen at [tjanssen@aidea.org](mailto:tjanssen@aidea.org).

Timely submission of questions will help the Authority determine if there is a need to provide clarifications or to conduct a Pre-Offorers Conference.

7. **Special Notices:**

An Alaska Business License is required of Contractors who do business in Alaska. Offerors should be aware of this requirement. Information regarding applying for an Alaska Business License can be found on-line at [http://www.dced.state.ak.us/occ/home\\_bus\\_licensing.html](http://www.dced.state.ak.us/occ/home_bus_licensing.html) or by calling 1-907-465-2550.

**Request for Information – AIDEA/AEA Banking and Trust Services**

**Purpose**

The Alaska Industrial Development and Export Authority (AIDEA) and the Alaska Energy Authority (AEA) are seeking information on banking and trust services for both organizations. This Request for Information (RFI) is being issued by AIDEA/AEA for exploratory purposes to determine what products and services may meet and benefit the organizations' requirements.

The RFI submission should include:

- \*Treasury/Cash Management Products and Services
- \*General Banking Products and Services
- \*Investment Trust and Custodial Services
- \*Presentation Details

-Note that not all products/services need to be addressed for the RFI submission to be accepted. The Respondent may provide information on only those products and services they do offer.

Responses should be marked confidential and submitted to AIDEA by September 18, 2023.

Please address proposals to:

Kelly W. Noble  
Chief Procurement Officer  
813 West Northern Lights Blvd.  
Anchorage AK, 99503  
907-771-3909

Information provided will not be interpreted as binding but should be an accurate representation of expected services. AIDEA has the ability to keep certain business information confidential under AS 44.88.215. Recognizing the need to preserve confidentiality to encourage as many respondents to the RFI as possible, AIDEA's and AEA's Executive Directors have made the determination that any information submitted that pertains to banking and trust services, business plan or financial information is confidential and not subject to public records request. If an Offeror wishes to submit other information as confidential it should be marked as such for review by AIDEA's and AEA's Executive Directors.

**Information Requested**

When responding to the RFI, Respondents should provide information that is sufficient to evaluate their product and service offerings for the following:

**1) Accounts**

Checking, Money Market, Savings, Collateralized Accounts, General Operating Accounts, Sweep Accounts, Unrestricted, Restricted, and Segregated Funds

**2) Services**

Wires, ACH, Positive Pay, Check, Internal/External Transfers, Online Access, Check Clearing, Fraud Detection, Electronic Check Deposit, Courier Service, Hard Copy Statements

**3) Offset of Fees with Deposits**

**4) Custody Services for trust accounts**

Daily transaction reports along with reconciliation of cash/money market position, Monthly and annual hard copy reports, Monthly downloadable comma delimited electronic trust reports, facilitate trades with external managers and third-party brokers, Repurchase Agreements

**5) Relationship Management for All Services Offered**

**6) Presentation**

All Respondents should expect to deliver an in-person presentation of their product and service offerings within two weeks of the close of the submission period. If selected, Respondents will be notified by AIDEA/AEA of their presentation time and date. Presentation will be conducted at 813 W. Northern Lights Blvd., Anchorage, AK 99503.

**7) Other Information**

Respondent may include as part of their submission information on any other product and/or service that may benefit AIDEA/AEA.