



Date: **March 28, 2024**  
Project: **Term Agreement Auditing and Accounting Services for AIDEA**  
Solicitation No.: **RFP 24107**  
Addendum No.: **One**

TO ALL PLANHOLDERS:

The enclosed addendum amends the documents for the above referenced Project:

*(Note: this addendum includes requests generated during the March 22, 2024, 10:00AM pre-bid meeting)*

1. **REQUEST: Are AIDEA/AEA separate entities for this Project? If not, detail the nature and extent of the involvement of both parties for these services.**

**ANSWER:** Yes, AIDEA & AEA are separate entities. This Request for Proposal **24107** only details services that will be rendered to AIDEA.

2. **REQUEST: Are the tasks detailed in 4.1 - Examination of Financial Statements only being requested as a component of the audit services or does this apply to a more expansive scope?**

**ANSWER:** The tasks detailed in this section are not part of a more expansive scope beyond the audit services.

3. **REQUEST: Can AIDEA confirm that the language found in 6.6 ATTACHMENT - Alaska Bidder Preference Certification in Section 3, B, is accurate and reflects the intent of the this form?**

**ANSWER:** Yes, the language in the above referenced section is accurate. Operation of Alaska Bidder Preference Procurement preferences under the Alaska Procurement Code are benefits that the AIDEA grants **only** to qualified bidders. Under AS 36.30.990(2), if a bidder is an eligible "Alaska Bidder", the Department will apply a five percent preference to the price of the bidder's proposal.

4. **REQUEST: Can AIDEA confirm whether Alaska Offeror Preference is removed from the final scoring?**

**ANSWER:** The Alaska Offeror Preference is not removed and is detailed in section 5.2.4 on the RFP document.

5. **REQUEST: Is there any planned asset releases or movements? Are there any planned mergers?**

**ANSWER:** No, there are no planned asset releases or movements, nor are there any planned mergers at this time.



**6. REQUEST: Are there any planned or forecasted large staff changes or elimination of key positions?**

**ANSWER:** There are no large staff changes or eliminations of key positions that are planned.

**7. REQUEST: Is AIDEA aware of any financial anomalies that should be noted for the upcoming fiscal years?**

**ANSWER:** There are no anomalies with AIDEA’s financial statements or dealings that should be noted.

**8. REQUEST: In 6.1 - ATTACHMENT Cost Fee Proposal Form, can the weighting of the cost of the ala carte services detailed in D be provided in comparison to fixed costs found in sections A-C?**

**ANSWER:** Section D for “Other Accounting Services” are weighted equally with the other sections by using the Total of A, B, C and D to determine the lowest cost bid.

**9. REQUEST: Can the receipt of questions/defects date and bid delivery date be separated and extended?**

**ANSWER:** Yes, Deadline for Receipt of Questions and Receipt of Bids has been separated and extended as described below:

<i>Deadline for Receipt of Questions/Defects Date Before</i>	<i>Deadline for Receipt of Questions/Defects Date Addendum #1</i>
04/04/2024 1:00pm AKST	04/04/2024 1:00pm AKST

<i>Deadline for Receipt of Bids Before</i>	<i>Deadline for Receipt of Bids Addendum #1</i>
04/04/2024 1:00pm AKST	04/11/2024 2:00pm AKST

**10. REQUEST: Can AIDEA provide the ponderation for the Cost Proposal in details?**

**ANSWER:** Yes, please find attached the Updated Cost/Fee Proposal Form.

**END OF ADDENDUM**

We appreciate your participation in this solicitation.

Sincerely,  
*Daniela Patterson*  
 AIDEA Contracting Officer



**OFFEROR'S SIGNATURE:**

By signature on this document, the Offeror certifies that all terms and conditions, including fee or price quotes submitted as a part of the Offeror's response to this solicitation shall remain effective for a period of not less than ninety (90) days from the date the Authority designate as the deadline for submitting proposals; plus any addenda or extensions to the RFP, and for an additional contractual term, if the Offeror should enter into a Contract with the Authority to perform work or provide services as described in this solicitation. The Offeror further acknowledges and agrees that its proposal and all other material submitted will become the property of the Authority.

The Firm Fixed Fee proposal submitted by the Offeror pursuant to Section 3.5.2 of this RFP is submitted with the understanding that the Authority activities and programs may change from time to time and the reporting requirements will be adjusted accordingly. To the extent the Authority activities and programs change, the result of which is to materially increase or decrease the work required of the Offeror to perform the services defined in this solicitation, either party may provide the other with a written request supported by documentation, which substantiates an equitable adjustment to the Firm Fixed Fee proposal. Neither party may unreasonably withhold its approval of a properly documented and substantiated request for fee adjustment.

Any request for adjustment to the Firm Fixed Fee proposal must be based upon a material change to the Authority activities and/or programs such as merger or complete reorganization. "Material change" is defined as a change, which results in at least a twenty-five percent (25%) increase, or decrease in programs and associated activities.

**NOTE: FAILURE BY OFFEROR TO SIGN AND DATE THIS COST/FEE PROPOSAL FORM WILL RESULT IN THE AUTHORITY REJECTING THE OFFEROR'S PROPOSAL AS NON-RESPONSIVE.**

\_\_\_\_\_  
Offeror Signature and Date of Signature

\_\_\_\_\_  
Typed or Printed Name of Offeror

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name/Tax I.D. Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email