

Date: **March 07, 2025**
Project: **Bradley Lake Environmental Services**
Solicitation No.: **RFP 25037**
Addendum No.: **01**

TO ALL PLAN HOLDERS:

The following changes, additions, clarifications, and/or deletions are hereby made a part of the RFP Documents for the above noted project, fully and completely as if the same were fully contained therein. All other terms, conditions, and specifications of the original Request for Proposal remain unchanged.

This addendum must be acknowledged by email.

The modifications directed by this Addendum One are described on this page.

CHANGES TO DOCUMENTS:

The RFP Package is hereby clarified, changed, or modified by the following:

1. **RFP C- Evaluation Criteria has been updated.**
 - a. Fish Scientist / Fish Field Technician at 10% of labor effort each (originally 20% for Fish Scientist).
2. **Question:** Are these 2025 rates, or for the life of the contract (through 2030 or potentially 2035)?

Answer: Please use 2025 rates.

3. **Question:** Can we confirm that these are not IDCR rates?

Answer: The personnel rates are billing rates not IDCR.

END OF ADDENDUM #01

EVALUATION CRITERIA

If a weight is not indicated for any criterion, telephone the Agency Contact person identified at the top of page 1 of Part A - RFP.

SECTION I - TECHNICAL PROPOSAL

1. Objectives and Services

1. Weight: 10

Response must **demonstrate your comprehension of the objectives and services** for the proposed contract. Do not merely duplicate the Statement of Services provided with this RFP. Also, consider if Statement of Services is sufficiently explicit; are expressed or implied schedules attainable/economically feasible; etcetera? Explain. **Define any assumptions made** in formulating Criteria Response. Express any opinions regarding alternative design considerations that could impact construction costs or schedule.

2. Methods

2. Weight: 10

Response must outline the methods for accomplishing the proposed contract or, if methodology is contained in the proposed Statement of Services, address its adequacy. Describe what, when, where, how, and in what sequence the work will be done to meet the schedule. Address how proximity to the Project site, *particular* geographic familiarity, experience, and capabilities of your firms (Offeror and Proposed Subcontractors) and Project Staff might *specifically* contribute to the proposed methods. Identify the amount and type of work to be performed by any Subcontractors. Consider how each task may be carried out; what services or interaction required from/with the Contracting Agency; etcetera. Suggest alternatives, if appropriate. Identify any **distinct and substantive qualifications** for undertaking the proposed contract such as the availability of specialized equipment or unique approaches or concepts **relevant to the required services** which the firms may use.

3. Management

3. Weight: 10

Response must describe the administrative and operational structures that will be used for performing the proposed contract. For example consider: who will have overall responsibility for the contract? Who will have direct responsibility for specific disciplines? What will the lines of authority be? For any individual who would be in "responsible-charge" (reference AS 08.48) as an Architect or Civil (including Structural), Electrical, or Mechanical Engineer, or Land Surveyor, so state and list his/her Alaska professional registration number. A graphic depiction is preferred in your response to this criterion. Additionally, the Authority may want to inspect work products in progress and have a close ongoing working relationship with your Project Staff. Accordingly, your response should also identify where the various contract services will be performed, *in proximity to the Authority's office*, and how communications will be maintained between your Project Staff, the Authority, CMGC, and (as applicable) any other government agencies or the public.

4. Proposed Project Staff

4. Weight: 20

Response must name the individuals to perform the following **FUNCTIONS** plus any other professional/technical functions you deem essential to perform the services:

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| 1. Contract Management (contract compliance) | |
| 2. Project Management (single point-of-contact directly engaged in contract performance) | |
| 3. InStream Flow Evaluation | 8. FERC Licensing Expert |
| 4. Fish Scientist | 9. Permitting |
| 5. Fish Field Technician | 10. Right of Way Management |
| 6. Terrestrial Resources Scientist | 11. |
| 7. Wetlands and Vegetation Scientist | 12. |

*All personnel acting in responsible charge for all Architectural, Engineering and Land Surveying functions require an Alaska Registration and must be identified in your proposal. **Offerors which fail to provide a name for the individuals to perform the services below maybe considered non-responsive and their proposal maybe rejected:**

Continued on Next Page

Describe the work to be performed by the individuals you name to perform essential functions and detail their specific qualifications and substantive **experience directly related to the proposed contract**. Bradley Lake is regulated by the Federal Energy Regulatory Commission (FERC). Describe work on FERC and Alaska projects. Additional environmental work may be requested for Owned Assets projects outside of Bradley including High Voltage Direct Current transmission line work. A response prepared specifically for this proposal is required. Marketing resumes often include non-relevant information which may detract from the evaluation of proposal. Lists of projects are not useful. Focus on individual's specific duties and responsibilities and how project experience is relevant to the proposed contract.

For each person named, identify their: employer, professional discipline or job classification and state of residency. List at least 3 professional references (contact persons and telephone numbers) for each person.

5. Workload and Resources

5. Weight: 5

Response must: (1) discuss both current and potential time commitments of your proposed Project Staff to all clients; (2) discuss the projected workload of each firm (Offeror and Proposed Subcontractors) for all clients; and (3) demonstrate adequate support personnel, facilities and other resources to provide the services required such that required project work may begin Summer 2025. Provide a list of current contracts with the Contracting Agency in which your proposed Project Staff are participating. Include all contracts statewide with the Authority.

Briefly address capabilities for providing additional services, including procurement support, under an accelerated schedule. Address capacity to reassign personnel, equipment and facilities whenever the proposed contract would not require such capabilities or was delayed.

6. Past Performance

6. Weight: 25

Response must describe previous projects the project team has worked on that are related in size and scope to this project. Describe experience with fisheries, vegetation mappings, instream flow, right of way mapping and permitting, and aquatics studies with FERC or other agencies. Describe the dollar amount of the projects and a brief narrative of the successes of the projects. Address how the experience will help your team to perform under this contract. Provide references (contact name and phone number) for each project. Indicate which of the proposed firms and project staff was involved in each project. The State reserves the right to investigate referenced projects, contact references and research other projects that the respondent has worked on.

7. Schedule Commitment

7. Weight: 5

Some of the services to be provided under this agreement are required to adhere to strict schedules. The firm selected for this agreement must be committed to providing completed deliverables as negotiated by individual NTP's.

Describe your commitment, should you be awarded this agreement, to provide the required deliverables in accordance with the schedules as negotiated by individual NTP's. Explain how you will assure that the submittals are acceptable to the Authority prior to their due dates.

SECTION II - PRICE

If price is not an Evaluation Criterion, weights for Criterion #6 shall be "0". If price is an Evaluation Criterion, the weight for Criterion #6 shall be at least "15", and all Offerors shall submit Price Proposals in the specified format(s).

See item #9, under Notices in Part A - RFP, regarding statutory and regulatory provisions about price competition and item #10.3, in Part B - Submittal Checklist, regarding procedure for submittal of Billing Rates and/or Price Proposals. Cost terminology is explained on page 2 of the Pre-Audit Statement (DOT&PF Form 25A257).

CAUTION: Submittal of Offeror's or Subcontractor's "standard" rate schedules or other pricing documents which are not in required format will be non-responsive if they do not allow direct comparison with other responsive proposals.

Rates and costs proposed by the Offeror selected for contract negotiations may be investigated for reasonableness and allocability in accordance with AS 36.30.400, .420 & .480, 2 AAC 12.550 and the contract cost principles in 48 CFR Part 31. Unsupported rates and costs may be disallowed or result in termination of negotiations, or contract award. All proposed rates and the negotiated contract rates will be public information.

6. Labor Billing Rates (Required Format)

6. Weight: 15

Provide a proposed total hourly Billing Rate (i.e. inclusive of Direct Cost of Direct Labor, all Indirect Costs, and Fee) only for each of the job **FUNCTIONS** listed below. Note: Some of these functions may be performed by one or more employees of the Offeror or Subcontractors; consequently, an individual might be billed under the contract at different rates appropriate to the functions performed. **Only the maximum rate paid to any individual for each listed job function** - regardless of employer (Offeror or Subcontractor) - **must be provided and will be considered for this response**. Rates for lower paid individuals or for other job functions, if any, will be addressed during contract negotiations.

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| 1. Contract Management | (Estimated at 5% of total labor effort) |
| 2. Project Management | (Estimated at 10% of total labor effort) |
| 3. InStream Flow Evaluation | (Estimated at 10% of total labor effort) |
| 4. Fish Scientist | (Estimated at 10% of total labor effort) |
| 5. Fish Field Technician | (Estimated at 10% of total labor effort) |
| 6. Terrestrial Resources Scientist | (Estimated at 10% of total labor effort) |
| 7. Wetlands and Vegetation Scientist | (Estimated at 10% of total labor effort) |
| 8. FERC Licensing Expert | (Estimated at 15% of total labor effort) |
| 9. Permitting | (Estimated at 15% of total labor effort) |
| 10. Right of Way management | (Estimated at 5% of total labor effort) |

*In accordance with the submittal Checklist ('rfp-b'), item 10.3, *Billing Rates must be signed and dated by the person who prepares it (may be different signatures for each Subcontractor)*

Response will be scored as follows: The maximum hourly rates proposed for the job functions listed above will be multiplied by the percentage of total labor effort (estimated above) and then summed to obtain an aggregate rate for each Offeror. If more than one rate is provided for any job function, only the highest rate will be used. Each Offeror's score will be calculated using the following equation - except that the **score will be zero if a rate for each listed function is not provided by an Offeror**.

$$\frac{(\text{Lowest aggregate rate from all Offerors}) \times (\text{MPP}^*)}{(\text{Offeror's aggregate rate})} = \text{Offeror's Criterion Score}$$

*MPP = Maximum Possible Points = (5) x (Number of Evaluators) x (Weight)

If no federal funding, then per AS 36.30.250(b), aggregate rates shall be reduced for the above calculation by the following applicable percentages when the rates are from Offerors that **designate preferences on page one of Part D**.

- ALASKA BIDDER (OFFEROR) PREFERENCE [2 AAC 12.260(d)]..... 5%
- ALASKA VETERAN-OWNED BUSINESS PREFERENCE [AS 36.30.175] (maximum \$5000)..... 5%
- and only ONE of the following:
- EMPLOYMENT PROGRAM PREFERENCE [AS 36.30.170(c)] 15%
- DISABLED SOLE PROPRIETOR OR 50% DISABLED EMPLOYEES [AS 36.30.170(e & f)]..... 10%

To claim employment or disabled preference, Offeror must be on the appropriate Alaska Division of Vocational Rehabilitation list at the time designated for opening (i.e., receipt