



Addendum 1  
REQUEST FOR PROPOSALS 16106 / DOA 2016-0800-3410  
For Biomass Fueled Greenhouse Handbook

5 May 2016

Addendum 1 is issued for clarification purposes.

**No change** - Offerors must submit 4-copies and 1-thumb drive or disk of their proposal to the Issuing Office, in a sealed envelope(s) clearly labeled and marked as a proposal:

From: Offeror's Return Address

To: Alaska Energy Authority, ATTN: Althea Clapp  
813 West Northern Lights Blvd., Anchorage, AK 99503  
Biomass Fueled Greenhouse Handbook - RFP 16106, DOA 2016-0800-3410

Proposals must be received in writing at the AEA Office, Attn: Althea Clapp, **no later than 2:00 p.m., Alaska Daylight Time May 25, 2016**. Failure to meet the deadline will result in disqualification of the proposal without review.

Clarification:

## 1.2 Minimum Contractor Requirements to Respond

In order for the proposal to be considered responsive, Offerors must clearly demonstrate within their proposal they have 3-years' experience developing handbooks similar to the one described herein. Experience means any technical experience with the subject matter, like subject matter, or writing technical manuals with like subject matter as the one described in this RFP.

## 2.10 Licenses

At the time the proposals are opened, all Offerors must hold a valid Alaska Insurance License ....Referenced to Alaska Insurance License should read Alaska Business License and Offerors are **not** required to have an Alaskan Business License at the time of the RFP opening. Offerors shall be required to obtain an Alaskan Business License if they are awarded a contract. They shall have 10-days following the intent to award to obtain an Alaskan Business License, this action may be performed online.

Thank you for your interest in our requirements, the Authority shall work closely with the successful Contractor to ensure the success of this project.

Very truly yours,

Althea S Clapp, Sr. Contracting Officer  
Alaska Energy Authority  
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