



ALASKA ENERGY AUTHORITY

RE: ADDENDUM NO. 2 TO REQUEST  
FOR PROPOSALS (RFP) PACKAGE

RFP 19029  
2018 DERA Diesel Engine Replacement  
Project (s)

EMAIL TO: All RFP recipients on record.

The RFP Package is hereby clarified or changed as follows:

1. Part A – Request for Proposals, paragraph 13, Special Notices add the following;  
“AEA’s procurement for construction and related services is delegated from the Department of Transportation and Public Facilities; therefore AEA will use the following DBE/WBE utilization goal. Effective May 8, 2015, based on approval from the US Department of Transportation, the Department of Transportation and Public Facilities is now implementing a Race-Neutral Disadvantage Business Enterprise (DBE) program for construction related professional services solicitations. The Race Neutral DBE program applies to all Federal Aid projects statewide with the exception of FAA funded projects within the Northern Region, which remain under a Race-Conscious DBE program.  
Although the Race-Neutral program does not establish or require specific DBE Utilization Goals for individual projects, 49 CFR does establish that it is the bidder’s responsibility to make a portion of the work available to DBEs and to select those portions of the work or material needs consistent with the availability of DBEs to facilitate DBE participation. If the Department, in collaboration with our contractor, does not meet the overall program goal and cannot demonstrate Good Faith Effort (GFE) to meet the program goal, the program may be modified to a Race-Conscious program established on all Federal-Aid construction related professional services RFP’s statewide. If you have any questions about this notice or the Department’s DBE program, please contact the Civil Rights Office at (907) 269-0851 or refer to their website <http://www.dot.alaska.gov/cvlrts/index.shtml>.”
2. Part B – Submittal Checklist paragraph 6 Price, remove the following sentence in its entirety  
“If Price is a Criterion, prepare Billing Rates and /or Price proposals as described in Criteria #10 and /or #11.”
3. Part C - Evaluation Criteria, remove in its entirety and replace with Attachment A

All other terms and conditions remain the same.

**END OF ADDENDUM**

We appreciate your participation in this solicitation.

Sincerely,



Lois Lemus,  
Contracting Officer  
907-771-3909  
llemus@aidea.org

EVALUATION CRITERIA

Criteria with a weight of zero are not applicable and should be disregarded. If a weight is not indicated for any criterion, telephone the Agency Contact person identified at the top of page 1 of Part A - RFP.

SECTION I - TECHNICAL PROPOSAL

1. Objectives, and Services

1. Weight: 20

Response must demonstrate your comprehension of the objectives and services for the proposed contract. Do not merely duplicate the Statement of Services provided with this RFP. Also, consider if Statement of Services is sufficiently explicit; are expressed or implied schedules attainable/economically feasible? Explain. Define any assumptions made in formulating Criteria Response.

Briefly address capabilities for providing additional services and/or services under an accelerated schedule. Address capacity to reassign personnel, equipment and facilities whenever the proposed contract would not require such capabilities or was delayed.

2. Methods

2. Weight: 15

Response must outline the methods for accomplishing the proposed contract or, if methodology is contained in the proposed Statement of Services, address its adequacy. Describe what, when, where, how, and in what sequence the work will be done. Identify the amount and type of work to be performed by any Subcontractors. Consider how each task may be carried out; what services or interaction required from/with the Authority. Suggest alternatives, if appropriate. Identify any distinct and substantive qualifications for undertaking the proposed contract such as the availability of specialized equipment or unique approaches or concepts relevant to the required services which the Offeror may use.

3. Project Schedule and Management

3. Weight: 15

The schedule for this project is very compressed. Address your capability and commitment to performing this work within the deadline. Address your team's projected workload during the scheduled time for this project. Provide a Project Schedule that shows how your team will achieve (or beat) this schedule and address major project components including:

- a) Design and Approvals
- b) Materials, procurement, and delivery
- c) Inspections by design professionals
- d) Substantial and Final Completion

Response must describe the administrative and operational structures that will be used for performing the proposed contract. For example consider: who will have overall responsibility for the contract? Who will have direct responsibility for specific disciplines? What will the lines of authority be? A graphic depiction is preferred in your response to this criterion. Additionally, the Authority may want to inspect work products in progress and have a close ongoing working relationship with your Project Staff. Accordingly, your response should also identify where the various contract services will be performed, and how communications will be maintained between your Project Staff, the Authority, and (as applicable) any other government agencies or the public.

4. Proposed Project Staff

4. Weight: 10

Response must name the individuals to perform the following FUNCTIONS plus any other professional/technical functions you deem essential to perform the services:

1. Contract Management (contract compliance)
2. Project Management (single point-of-contact directly engaged in contract performance)
3. Engineering, Mechanical, Civil, Electrical, and Structural

Describe the work to be performed by the individuals you name to perform essential functions and detail their specific qualifications and substantive **experience directly related to the proposed contract**. A response prepared specifically for this proposal is required. Marketing resumes often include non-relevant information which may detract from the evaluation of proposal. Lists of projects are not useful. Focus on individual's specific duties and responsibilities and how project experience is relevant to the proposed contract.

For each person named, identify their: employer, professional discipline or job classification and state of residency. List at least 3 professional references (contact persons and telephone numbers) for each person.

**5. Workload and Resources**

**5. Weight: 15**

Response must: (1) discuss both current and potential time commitments of your proposed Project Staff to all clients; (2) discuss the projected workload of each firm (Offeror and Proposed Subcontractors) for all clients; and (3) demonstrate adequate support personnel, facilities and other resources to provide the services required. Provide a list of current contracts with the Contracting Agency in which your proposed Project Staff are participating. Include all contracts statewide with regions, divisions, etc., of the Contracting Agency.

**6. Past Performance**

**6. Weight: 20**

Response must describe previous projects the project team has worked on that are related in size and scope to this project. Describe any experience with the DERA program. Discuss knowledge of regulations emissions in rural power houses. Describe experience working in remote communities in Alaska. Describe the dollar amount of the projects and a brief narrative of the successes of the projects. Address how the experience will help your team to perform under this contract. Provide references (contact name and phone number) for each project. Indicate which of the proposed firms and project staff was involved in each project. The State reserves the right to investigate referenced projects, contact references and research other projects that the respondent has worked on.

**7. Quality of Proposal**

**7. Weight: 5**

**Offerors do not respond to this criterion.** Committee members will rate this criterion based on their perception of the clarity, completeness and presentation of submittal. Note: This criterion is **NOT** used to evaluate color, graphics or other visual techniques except as they may detract from legibility.

**SECTION II - PRICE**

**PART**

**C**

**8. Labor Billing Rates (Required Format)**

*N/A*

**10. Weight: 0**

**SECTION III - PREFERENCES**

**C**

**9. Disadvantaged Business Enterprises**

**49 CFR 26**

**Generally, weight shall be at least "10" for FHWA, FAA, or FTA funded contracts.**

**9. Weight: 0**

This solicitation is being conducted under the Department's Race neutral Disadvantage Business Enterprise (DBE) program for construction related professional services solicitations (Non-Specified DBE Goal). Therefore, there is no DBE goal for this solicitation and the criterion has a weight of zero (0). While there is no weigh for this criterion, the Department encourages contractors to utilize DBEs in all Federal-Aid projects to ensure the Department meets its overall DBE utilization program goal to maintain Race-Neutral status (see Special Notices paragraph13 rfp-part a)