

ADDENDUM TWO

Request for Proposal 15028 DOA #2015-0800-2758

Bulk Fuel Storage Facilities Inventory and Assessment

October 2, 2014

FAX TO: All RFP recipients on record.

The RFP Package is hereby clarified or changed as follows:

1. The proposal deadline has been changed to **2:00 pm, Wednesday, November 5, 2014.**
2. Offerors shall submit individual proposals for each Hub to be proposed on. Each Hub and subsequent proposal shall be submitted in separate sealed envelopes.
3. Remove and Replace Attachment D, Price Proposal Form with the attached form. (Attachment #1)
4. AIDEA & AEA Debarment Certification regarding Debarment, suspension, and other ineligibility and voluntary exclusion must be submitted with your proposal. (Attachment #2)
5. Electric transformer oil storage and church, state, and federal facility bulk fuel facilities are not part of the scope of this RFP.

QUESTIONS AND ANSWERS:

6. **Q:** The project schedule will require all travel to occur in October and November which will significantly increase costs and may decrease the accuracy and quality of data collected:
 - a. Based on past experience this period produces some of the worst weather and flying conditions seen all year. Reaching many communities will likely require multiple attempts due to cancelled flights, weather delays, etc.
 - b. Daylight hours are severely limited and temperatures can be frigid during this period (especially in the northern communities).
 - c. Early snow cover may make it difficult to see important fuel related features such as pipelines, etc.

Is there any possibility of extending the completion date to July 2015?

A: Remove and replace Sec. 5.3 Deliverables and Schedule with the following.

Deliverable/Task End

Final Report Submittal	June 30, 2015
Project Closeout	July 31, 2015

7. **Q:** The RFP states that the project will be awarded on a lump sum cost basis. Section 6.08 provides a formula that will be used to adjust the contract amount if AEA determines that an assessment and inventory is not needed in a given community. This formula assigns equal value to all communities in a given hub area. In reality, there will be significant differences in

the cost of performing assessments in different communities. For example, in the Ketchikan hub, many of the communities are linked by the road system on POW island which will decrease the travel costs associated with each community. However, getting to Metlakatla or Port Alexander will require additional, expensive air travel costing thousands more. The proposed formula introduces significant financial risk for the proposer and will result in higher overall pricing. An alternative approach is to consider the value of each assessment on a case by case basis through negotiation with the proposer.

A: Replace Section 6.08 with the following:

1.01 Cost Proposal

Provide a lump sum price proposal by hub(s). Cost shall include all labor, expenses, overhead and profit. The price proposal must be submitted in the following format (**Attachment D**) for any and all hubs that the Proposer wishes to propose on. The price proposal must be signed and dated by the person who prepares it.

Proposers may choose to propose on one or all of the hubs. In order for the Proposers price to be considered responsive, all lines within each hub must be completed.

Each hub will be evaluated and weighted separately.

It is understood that the actual contract price may vary depending on the final negotiated contract scope, terms, and conditions.

In the event that it is determined that an Assessment and Inventory is not needed for a community or communities within any of the four (4) hubs, the Proposer's Proposed "Cost per Community" will be used as the starting point for negotiations .

Field and Stand-by Rates will be used for negotiations if the Authority utilizes the option to add a community.

$$\frac{\text{Price of Lowest Cost Proposal} \times (\text{MPP})}{\text{Offeror's Total Lump Sum per Hub}} = \text{Points awarded for cost}$$

8. **Q:** Section 6.08 states that "Proposers may choose to propose on one or all of the hubs." Section 7.06 states that "The evaluation of costs will be based on the total price to complete all tasks identified in this RFP..." Please clarify and confirm that it is acceptable for a proposer to propose on any number and/or combination of the hubs identified in the RFP.

A: Since contractor proposals will be submitted and scored on a per hub basis, the cost evaluation described in section 7.06 will be performed per hub rather than on the total price for all tasks. Proposers may propose on one, any combination, or all hubs.

9. **Q:** Section 7.06 includes a formula for converting cost proposals to points. Please confirm that the costs will be evaluated on a per hub basis, not a combined hub basis. To do this the formula would need to be modified as below

Points awarded for cost = [(Price of lowest cost proposal for hub A) x (Maximum points for cost)] / Price of each Higher Cost Proposal For Hub A)

A: Refer to Question #8 above.

10. **Q:** Preparing a cost estimate without knowing the approximate number of tank farms in each community presents a real challenge. For some communities there may be 2 while in others there could be 10 or more.

A: The proposer may use the 1998 Bulk Fuel database for estimating cost per Community, which is available on AEA's FTP website at <ftp://ftp.aidea.org/Bulk%20Fuel/Other%20bulk%20fuel%20references/> (file: bulk98updated.mdb); however, it is the proposer's responsibility to make sure all qualifying bulk fuel storage facilities are accounted for. The proposer shall be responsible to provide the requested data on all the qualifying bulk fuel storage facilities in each community whether they are listed in the database or not.

11. **Q:** Minor comment – The hub names given in the body of the RFP don't match the cost proposal form (Bethel vs. Barrow).

A: The references to "Barrow" on page 21 of the RFP and on the Cost Proposal Form shall be replaced with "Bethel".

12. **Q:** The cost of adding and deleting communities is described in the RFP as something that AEA will calculate based on average community cost per hub. Can this be amended to reflect the actual change in cost by negotiation?

A: The RFP is amended to allow AEA to negotiate with the contractor for additions or deletions to the community list. Please refer to Item #7 above.

13. **Q:** Is there a contractual or other reason that this work needs to be done on such a tight schedule?

A: Refer to Question #6 for the updated schedule.

All other terms and conditions remain the same.

END OF ADDENDUM

We appreciate your participation in this solicitation.

Sincerely,

Michele Hope
Procurement Manager
mhope@aidea.org, 907-771-3036

ATTACHMENT D
Price Proposal Form (revised 10/2/14)

RFP #15028 Bulk Fuel Storage Facilities Inventory and Assessment

Proposer must propose on all communities within a hub. Total for all Communities shall add up to the total Lump Sum per Hub price.

The proposed "Cost per Community" will only be used as the starting point for negotiations in the event that it is determined that an Assessment and Inventory is not needed for a community or communities within any of the four (4) hubs.

Field and Stand-by Rates will be used for negotiations if the Authority utilizes the option to add a community.

Name of Proposing Firm _____

Offeror's Authorized Signature _____

Name and Title of Authorized Signer _____

Date _____

This form must be included with each Price Proposal for each Hub proposed on.

ATTACHMENT D

Price Proposal Form (revised 10/2/14)

RFP #15028 Bulk Fuel Storage Facilities Inventory and Assessment

Anchorage Hub		
		Cost per Community
1	Ambler	
2	Cold Bay	
3	Ekwok	
4	Kivalina	
5	Kobuk	
6	McGrath	
7	Naknek	
8	Noatak	
9	Nondalton	
10	Nulato	
11	Saint Paul	
12	Sand Point	
13	Shaktoolik	
14	Shungnak	
15	South Naknek	
16	Togiak	
17	Wales	
	TOTAL LUMP SUM PER HUB	
	Field Rate (daily)	
	Stand-by Rate (daily)	

ATTACHMENT D
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**RFP #15028 Bulk Fuel Storage Facilities Inventory and
Assessment**

Bethel Hub		
		Cost per Community
1	Eek	
2	Goodnews Bay	
3	Holy Cross	
4	Marshall	
5	Mountain Village	
6	Newtok/Mertarvik	
7	Nunapitchuk	
8	Oscarville	
9	Pitka's Point	
10	Platinum	
11	Quinhagak	
12	Russian Mission	
13	Saint Mary's	
14	Scammon Bay	
15	Shageluk	
	TOTAL LUMP SUM PER HUB	
	Field Rate (daily)	
	Stand-by Rate (daily)	

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Fairbanks Hub		Cost per Community
1	Allakaket	
2	Anaktuvuk Pass	
3	Atqasuk	
4	Beaver	
5	Birch Creek	
6	Chalkyitsik	
7	Fort Yukon	
8	Galena	
9	Hughes	
10	Kaktovik	
11	Minto	
12	Nuiqsut	
13	Point Hope	
14	Point Lay	
15	Rampart	
16	Venetie	
17	Wainwright	
	TOTAL LUMP SUM PER HUB	
	Field Rate (daily)	
	Stand-by Rate (daily)	

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RFP #15028 Bulk Fuel Storage Facilities Inventory and Assessment

Ketchikan Hub		
		Cost per Community
1	Coffman Cove	
2	Craig	
3	Hollis	
4	Hydaburg	
5	Klawock	
6	Metlakatla	
7	Port Alexander	
8	Thorne Bay	
	TOTAL LUMP SUM PER HUB	
	Field Rate (daily)	
	Stand-by Rate (daily)	

**ALASKA INDUSTRIAL DEVELOPMENT AND EXPORT AUTHORITY
AND ALASKA ENERGY AUTHORITY**

**CERTIFICATION OF CONTRACTOR AND LOWER-TIER PARTICIPANTS
REGARDING DEBARMENT, SUSPENSION, AND OTHER INELIGIBILITY AND
VOLUNTARY EXCLUSION**

Contractor

PLEASE INSERT YOUR COMPANY'S NAME AND ADDRESS IN THIS BOX

I, _____ hereby certify on behalf
(Name and title of official)

of _____ that:
(Name of contractor)

- (1) The prospective contractor and lower tier participant certifies, by submission of this bid or proposal, that neither it nor its "principals" [as defined at 49 C.F.R. § 29.105(p)] is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. In the event, your company or any principals become ineligible from participating in federally funded transactions, you are required to notify us immediately.
- (2) When the prospective contractor and lower tier participant is unable to certify to the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Executed this _____ day of _____, 20____

By: _____

(Signature of authorized official)

(Title of authorized official)