

ADDENDUM ONE

**Request for Proposal 15002
DOA RFP #2015-0800-2814**

**Building Energy Audits
For Alaska Mental Health Trust Buildings**

October 22, 2014

FAX TO: All RFP recipients on record.

The RFP Package is hereby clarified or changed as follows:

1. The proposal deadline remains the same.

QUESTIONS AND ANSWERS:

2. **Q:** Could you provide the square footage for each of the 17 buildings, and the number of buildings located in each city?

A: Additional information is as follows:

- 17 buildings
- Average 10,828 square feet
- Range of 1,000 to 24,200 square feet
- 6 buildings in Anchorage
- 6 buildings in Juneau
- 2 buildings in Seward
- 1 building in Soldotna
- 1 building in Fairbanks
- 1 building in Sitka

Total Square Footage	Location	Total Square Footage	Location
19,229	Seward	20,370	Juneau
7,228	Anchorage	2,429	Juneau
4,265	Juneau	24,200	Anchorage
20,000	Juneau	24,000	Anchorage
14,208	Anchorage	1,000	Sitka
16,850	Anchorage	4,020	Seward
7,266	Anchorage	5,324	Juneau
4,764	Soldotna	3,587	Juneau
5,335	Fairbanks		

3. **Q:** Section 4.5 (page 18) asks that a brief summary of how we would meet the requirements listed in section 1.2 be written into the RFP response. However, there is not a section 1.2 in the RFP. There is a 1.02 and a 1.20 but no 1.2. Could you be more specific or clarify what section we are agreeing to in the RFP?

A: This is an administrative error. It should read as follows:

- “Provide a brief summary of how you believe you meet the minimum Contractor requirements listed in section 3.”

4. **Q:** For the first scenario (Section 5.2, Number 2) the proposal asks for a lump sum figure, but directly below the RFP states that the Offerors failure to follow the format and instructions below may be cause for rejection of the RFP based on non-responsiveness. Can you clarify which format to use for this scenario?

A: Offerors should follow the format provided on page 20 and 21 of the RFP. This format is used to show the breakdown of the proposed lump sum amount for this scenario.

All other terms and conditions remain the same.

END OF ADDENDUM

We appreciate your participation in this solicitation.

Sincerely,

Michele Hope
Procurement Manager
mhope@aidea.org, 907-771-3036