



Dated: January 11, 2021

RE: ADDENDUM NO. 2 TO REQUEST
FOR PROPOSALS (RFP) PACKAGE

RFP 21070
RECORDING AND TRANSCRIPTION
SERVICES

EMAIL TO: All RFP recipients on record.

The RFP Package is hereby clarified or changed as follows:

Questions and Answers:

1. **Question:** Can the transcription services be outsourced outside of the United States

Answer: No.

2. **Question:** Sec. 3.01 Scope of Work, BAS: 3 hours avg. is that the average on all of AIDEA's BAS meetings or is it just for one BAS meeting for either AIDEA or AEA?

Answer: The BAS 3 hour avg. is the estimate for one BAS meeting.

All other terms and conditions remain the same.

END OF ADDENDUM

We appreciate your participation in this solicitation.

Sincerely,

Selwin C. Ray
Contract Administrator