



**Date:** August 12, 2022

**Project:** Wind Working Group

**Solicitation No.:** 23002

**Addendum No. Two**

TO ALL PLANHOLDERS:

The enclosed addendum amends the documents for the above referenced Project.

Sincerely,

Daniela Patterson  
Contract Administrator

<b>ADDENDUM TO CONTRACT DOCUMENTS</b>		<b>No. of Pages</b> 2
<b>Addendum No. Two</b>	<b>Date Addendum Issued:</b> August 12, 2022	
<b>Issuing Office</b> Daniela Patterson Alaska Energy Authority 813 W Northern Lights Blvd Anchorage, AK 99503 Phone: (907) 771-3026 Fax: (907) 771-3044	<b>Previous Addenda Issued</b>	
<b>Project:</b> Wind Working Group <b>Solicitation No.:</b> 23002	<b>Date and Hour Bids Due:</b> August 16, 2022 at 2:00p.m., prevailing Anchorage time.	

**NOTICE TO BIDDERS:**

**Bidders must acknowledge receipt of this addendum prior to the hour and date set for the bid due date by one of the following methods:**

- (a) By acknowledging receipt of this addendum on the proposal form submitted.
- (b) By email or telefacsimile which includes a reference to the project and addendum number.

The bid documents require acknowledgment individually of all addenda to the drawings and/or specifications. This is a mandatory requirement and any bid received without acknowledgment of receipt of addenda may be classified as not being a responsive bid. If, by virtue of this addendum it is desired to modify a bid already submitted, such modification may be made by email or telefacsimile provided such an email or telefacsimile makes reference to this addendum and is received prior to the opening hour and date specified above.

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The Bid documents for the above project are amended as follows (All other terms and conditions remain unchanged):

**CONTRACT PROVISIONS AND SPECIFICATIONS**

**Item #1-** Cost proposals must include an itemized list of all direct and indirect costs associated with the performance of the contract, including, but not limited to, total number of hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, and profit. However, there is no place to include direct expenses on AEA's Cost Proposal form. Do we need to add an additional page on the cost proposal that breaks out that information separately? The Cost Proposal form instructions from AEA also mention including direct expenses in the hourly rate but there is no place to do that on the form.

**Answer.** You could write as a Note in your Cost Proposal Form; hourly rates should cover all the direct expenses but if labor billing rates are based on a fixed multiplier please provide what is the \_\_\_% profit on the burdened costs, please follow the example below:

Component	Direct Costs
Direct Payroll Cost	100.00%
Overhead (per state approved audit)	
Total Burdened Costs	
Profit @	___%
<b>Total Direct Rate Multiplier</b>	

**Item #2-** On page 24 of 30 of the IRFP, it says: Alaska Bidder Preference Certification Form. In order to receive the Alaska Bidder Preference, the proposal must include the Alaska Bidder Preference Certification Form attached to this IRFP. Unfortunately, I do not see the Alaska Bidder Preference form attached to the IRFP. Could you please send me that form?

**Answer.** Please find two (2) documents attached to this Addendum #2 the State Of Alaska Preference Guide and the Form Alaska Bidder Preference Certification Form.

**Item #3-** Is there is any difference between an Alaskan "Bidder" and an Alaskan "Offerer," as referenced in Section 5.13 of the IRFP.

**Answer.** Bidder or Offerer is the same.

**Item #4-** As a registrant, are there any communications or updates from AEA on this IRFP that I should know about?

**Answer.** We sent an email to all the Plan Holders registered on the website with a notification that an Addendum had been issue.

**END OF ADDENDUM**