



Date: **October 7, 2022**
Project: **Bulk Fuel and Inventory Assessment**

Solicitation No.: **RFP 23039**
Addendum No. **One**

TO ALL PLANHOLDERS:

All RFP recipients on record registered as Plan Holders for RFP# 23039

The RFP Package is hereby clarified or changed as follows:

1. Question: Are responses required to be submitted on the submittal forms exactly as they are presented in the RFP? (i.e., no custom layout/branding?) – see Section 4 Proposal Format and Content.

ANSWER: No. Responses to open questions can be presented in whatever format the proposer chooses, presuming the page count requirement is met.

2. On page 17 of the RFP (Sec. 4.02), it notes that Submittal Forms B-E have a max page limit of 2 pages per form. However, the forms themselves (pages 51-58 in the RFP) each note a maximum of 5 pages per form. Which is correct?

ANSWER: Page limits are 2 pages per form, each side of the page is considered 1 page.

3. The experience section does not request letters of reference, but these are mentioned in the evaluation criteria. Do the evaluation add that requirement?

ANSWER: Letters of reference will not count against the total page count. Note that the reference letters are only one of multiple factors included in the evaluation criteria.



4. Our experience with a similar project to inspect facilities in hundreds of villages was that direct travel expenses were reimbursed separately from the “Total Hourly Field Rate.” Please confirm that this hourly rate should be for labor and equipment for the field inspection team and that the direct travel costs (airfare, lodging, state per diem) will be reimbursed separately under the Time and Materials invoice format.

ANSWER: Yes.

END OF ADDENDUM

We appreciate your participation in this solicitation.

Sincerely,

DocuSigned by:

8513A733366C4E7...
Selwin C. Ray
Contract Officer

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 Program Manager
 AEA

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